

2017 CULTURAL FUNDING

#	Question	Answer
1	I don't have an Attachment J. In previous years, we just listed our corporate and donor support in a Word Doc. Is it the same process this year or will there be a form added to the website?	The word document is sufficient. Premade forms are only available for Attachments G and K.
2	Our bylaws* are old and currently being updated. What should I do? *applies to any document	Add the following note to the front page of your bylaws: "Currently being updated; final updated version will be available [insert Month here] 2016". Upload your current bylaws* with the rest of your application. Email/mail/deliver your new documents with your contact information to Mariely Ortiz at mariely.ortiz@erie.gov OR at 95 Franklin Street, Office 1007, Buffalo, NY 14202
3	Is pass through funding allowed?	No. Each entity seeking cultural funding from Erie County must apply on its own behalf.
4	Is there a format for the samples requested in Attachment G?	No, the samples to be submitted as part of Attachment G are examples of your recognition of Erie County funding. These may be a screenshot of your website, digital or physical copies/pictures of posters, event invitations, flyers, newsletters, plaques, etc. If you have a sample or document that is too big to upload, please deliver Monday through Friday, 8:30am - 4:30pm or mail to Mariely Ortiz at 95 Franklin Street, Office 1007, Buffalo NY 14202
5	What should we do about the required Whistleblower Policy if we have less than 20 employees and are exempt from this policy?	Erie County requires a Whistleblower Policy from all entities applying for cultural County funding, regardless of number of employees or annual revenue amounts. Samples and templates are available online. If you require assistance developing a policy, please contact ASI at http://www.asiwny.org/ or (716) 362-8389
6	Elaborate on format of "please do not exceed 500 words per essay" [Section 2 of Long Form]	The answer to each question listed on Section 2 (page7) of the Long Form is considered an essay. The response to each question/essay should be 500 words or less. Section 2 of the Short Form (page 3) has a different maximum for questions/essays in the Planning part, with an allotment of up to 800 words per question/essay.